



**ARIZONA STATE PARKS BOARD
TOWN OF FLORENCE
TOWN COUNCIL CHAMBERS
MARCH 21, 2012
MINUTES**

Board Members Present

Walter D. Armer, Jr., Chairman; Maria Baier, Vice-Chair; Alan Everett; Larry Landry; William C. Scalzo; Reese Woodling

Board Members Absent

Tracey Westerhausen

Staff Members Present

Bill Feldmeier, Interim Executive Director; Jay Ream, Assistant Director, Parks; Kent Ennis, Assistant Director, Administration; Jay Ziemann, Assistant Director, External Affairs and Partnerships; Monica Enriquez, Executive Staff Assistant; Jeanette Hall, Chief of Staff

Attorney General's Office

Laurie Hachtel, Assistant Attorney General

AGENDA

(Agenda items may be taken in any order unless set for a time certain)

A. CALL TO ORDER - ROLL CALL – Time Certain: 10:00 AM

Chairman Armer called the meeting to order at 10:00am.

B. PLEDGE OF ALLEGIANCE

Mr. Scalzo led the audience in the Pledge of Allegiance.

C. INTRODUCTIONS OF BOARD MEMBERS AND AGENCY STAFF

1. Board Statement - "As Board members we are gathered today to be the stewards and voice of Arizona State Parks and its Mission Statement to manage and conserve Arizona's natural, cultural and recreational resources for the benefit of the people, both in our parks and through our partners."

The Board and staff introduced themselves. Chairman Armer asked Mr. Woodling to read the Board Statement.

D. CALL TO THE PUBLIC – Those wishing to address the Board must register at the door and be recognized by the Chair. Presentation time may be limited to three minutes at the discretion of the Chair; the Chair may limit a presentation to one person per organization. The Board may direct staff to study or reschedule any matter for a future meeting.

Bryan Martyn, Pinal County Board of Supervisor, welcomed the Board to Pinal County and the Town of Florence. He noted there are five state parks in Pinal County.



E. CONSENT AGENDA – Items of a non-controversial nature have been grouped together for a single vote without Board discussion. The Consent Agenda is a timesaving device and Board members received documentation regarding these items prior to the open meeting. Any Board member may remove any item from the Consent Agenda for discussion and a separate vote at this meeting, as deemed necessary. Anyone may view the documentation relating to the Consent Agenda at the Board's office: 1300 W. Washington, Suite 150A, Phoenix, Arizona.

1. Approve Executive Session Minutes of January 11, 2012 Arizona State Parks Board Meeting
2. Approve Executive Session Minutes of February 15, 2012 Arizona State Parks Board Meeting
3. Approve Minutes of February 15, 2012 Arizona State Parks Board Meeting

Mr. Landry motioned to approve the Consent Agenda. Mr. Scalzo seconded the motion. The motion passed unanimously.

F. DIRECTOR'S SUMMARY OF CURRENT EVENTS – The Executive Director will provide a report on current issues and events affecting Arizona State Parks. A list of items to be discussed under this agenda item will be posted on the State Parks website (azstateparks.com) 24 hours in advance of the Parks Board meeting.

Mr. Feldmeier gave a presentation on the Director's Current Summary of Current Events. The presentation is included in these minutes as Attachment A.

Mr. Feldmeier noted that he also attended a ribbon cutting in Camp Verde for Copper Canyon Trailhead. He said this is a partnership with the US Forest Service, the Town of Camp Verde, the Arizona Department of Transportation (ADOT) and Arizona State Parks (ASP). ASP participated in that with flow through money that assisted the Forest Service.

Mr. Landry noted he visited Fort Verde for the Buffalo Soldiers event and Picacho Peak for the Civil War event.

G. BOARD ACTION ITEMS

1. **Consider Appointing Members to the Natural Areas Program Advisory Committee (NAPAC)** – NAPAC recommends the Arizona State Parks Board appoint Linda S. Stitzer, Robert B. Pape and reappoint Larry Laing to the Natural Areas Program Advisory Committee to fill the one vacant position and two expired positions; each to serve a 3-year term effective immediately through December 31, 2015.

Mr. Ziemann noted that the Board is now appointing new members to the Advisory Committees twice per year. The vacancies are advertised through the media, the website and through the committees. He said the recommended motions come directly from the Advisory Committees.



Ms. Baier motioned that the Arizona State Parks Board appoint Linda S. Stitzer, Robert B. Pape and reappoint Larry Laing to the Natural Areas Program Advisory Committee to fill the one vacant position and two expired positions; each to serve a 3-year term effective immediately through December 31, 2015.

Mr. Woodling seconded the motion. The motion passed unanimously.

- 2. Consider Appointing Members to the Off-Highway Vehicle Advisory Group (OHVAG)** – OHVAG recommends the Arizona State Parks Board appoint Rebecca Antle to the Off-Highway Vehicle Advisory Group to fill the vacant OHV organization affiliation position to serve a 3-year term effective immediately through December 31, 2015. OHVAG further recommends the Arizona State Parks Board approve David Moore be allowed to continue serving on OHVAG through December 31, 2012 as the representative of a sportsperson organization.

Mr. Woodling motioned that the Arizona State Parks Board appoint Rebecca Antle to the Off-Highway Vehicle Advisory Group to fill the vacant OHV organization affiliation position to serve a 3-year term effective immediately through December 31, 2015. OHVAG further recommends the Arizona State Parks Board approve David Moore be allowed to continue serving on OHVAG through December 31, 2012 as the representative of a sportsperson organization.

Ms. Baier seconded the motion. The motion passed unanimously.

- 3. Consider Appointing Members to the Arizona State Committee on Trails (ASCOT)** – ASCOT recommends the Arizona State Parks Board appoint Laddie Cox, Jackie Keller, Jarod Rogers, Laurel Arndt and Richard Kesselman to the Arizona State Committee on Trails to fill one vacant position and four expired positions; each to serve a 3-year term effective immediately through December 31, 2014.

Mr. Landry motioned that the Arizona State Parks Board appoint Laddie Cox, Jackie Keller, Jarod Rogers, Laurel Arndt and Richard Kesselman to the Arizona State Committee on Trails to fill one vacant position and four expired positions; each to serve a 3-year term effective immediately through December 31, 2014.

Mr. Scalzo seconded the motion. The motion passed unanimously.

- 4. Discussion and Possible Action Regarding Recruitment of Executive Director**
 - a. Determine Questions and Other Requirements for Final Interview
 - b. Determine Final Candidates for Interview by the Arizona State Parks Board
 - c. Set Date for Final Interviews to be Conducted by the Parks Board

Mr. Scalzo said the Executive Director Hiring Committee has been meeting and have conducted interviews. The Committee consists of Board members: Larry Landry, Alan Everett, Maria Baier and Bill Scalzo and they are assisted by Vicki Adney from ASP Human Resources staff, Susan Laurence from the Department of Administration (DOA)



and Laurie Hachtel from the Attorney General's Office. He noted that 10 candidates were interviewed and all were outstanding individuals.

Mr. Scalzo motioned to recommend the Arizona State Parks Board interview candidates 1-H, 1-D, 1-B and 1-J for the position of Executive Director of Arizona State Parks.

Mr. Landry seconded the motion. The motion passed unanimously.

- 5. Consider Policy on Travel Reimbursement for FY 2012 for the Arizona State Parks Board** – Staff recommends the Arizona State Parks Board make a total of \$3,000 available for the remainder of FY 2012, to reimburse travel expenses incurred by members of the Arizona State Parks Board since January 1, 2012.

Mr. Feldmeier said ASP has been discussing the possible reinstatement of Board travel. Last year the Board suspended travel when the budget became very difficult. He said since that time things have eased up and staff is suggesting the Board take another look at this. This would be re-established for Board members only during official business and only through the end of this calendar year. He said this would not include Advisory Committees and hoped that at the end of this calendar year staff would have an estimate on the cost to reimburse Advisory Committees. He noted that Ms. Westerhausen, who couldn't be at this meeting, asked him to convey that she thought this action premature and would prefer to wait. He said he recommended the Board approve this action.

Mr. Landry asked if there is a per mile benchmark. Mr. Feldmeier said the state reimbursement rate is 44.5 cents per mile. Meals consumed would be reimbursed as well. He noted the Board members are volunteers. He recommended the motion be retroactive to January 1, 2012.

Mr. Everett motioned the Arizona State Parks Board make a total of \$3,000 available for the remainder of FY 2012, to reimburse travel expenses incurred by members of the Arizona State Parks Board since January 1, 2012. Mr. Landry seconded the motion.

Mr. Woodling said that the Board voted to suspend the travel reimbursement because of staff reductions and the budget and although the Board are volunteers they have a responsibility to do whatever is necessary to serve the Board and the State admirably. He asked if the ASP in any better shape than they were when this was suspended. Are there resources to do this? He noted that he is going off the Board soon.

Mr. Scalzo noted Board members do not have submit a claim if they do not want to. Chairman Armer said he might submit claims for non-Board meeting related trips. The motion passed with Mr. Woodling abstaining.

H. DISCUSSION ITEMS

1. Revenue Forecast by Major Fund and Park Visitation Update

Mr. Ennis said in the month of February attendance was up 29% percent and revenues were up 34%. He said year-to-date attendance was up 7% and revenues were up 17%.



Mr. Ennis said the Off-Highway Vehicle Recreation Fund is on forecast. The Law Enforcement Boating Safety Fund is 2% ahead of forecast after being below forecast for a couple of months. The State Lake Improvement Fund is tracking exactly as forecast. Interest earnings are on track.

Mr. Scalzo said he hoped staff would update the auditors on this latest information. Mr. Ennis said he would.

2. State Parks Operations Status Update

Mr. Ream gave a presentation on the status of State Parks Operations. The presentation is included in these minutes as Attachement B.

Mr. Ream reported to the Board the status of agreements to keep parks open:

- Lyman Lake – An agreement with Apache County to open Lyman Lake for the summer is begin worked on now. He hoped the park would be open from June 15 to September 17.
- Tubac Presidio - Chairman Armer noted that the Tubac Historical Society is interested in renewing their agreement with ASP. Mr. Ream said that agreement should be signed soon.
- Fort Verde - Staff is working with the Town of Camp Verde on an agreement. The Town of Camp Verde would like to take more control of that park. The existing agreement would be renewed and then the details would be worked out on a new agreement. When the new agreement is signed then the former agreement would be cancelled.
- Homolovi - The Hopi Tribe authorized the agreement with ASP for another year. That agreement has been signed and took effect in March.
- Jerome – A year extension of the agreement with Yavapai County is now being worked on.
- Red Rock - ASP anticipates an extension of the agreement with Yavapai County would be worked on also extending the agreement with the Benefactors of Red Rock for the operation of the gift shop at Red Rock. He noted the Benefactors also fund the environmental program and bring in school groups.
- Yuma Quartermaster Depot and Yuma Territorial Prison - These are getting ready to be extended with the City of Yuma.

Mr. Landry commented that he is concerned that ASP would lose some of the financial partnerships with cities and counties. He said he hoped that the parks operated by others continue to have the same excellent quality standards in environmental education and customer service as they had under ASP.

3. Contact Point-Lake Havasu State Park Update

Mr. Ream said a Memorandum of Understanding was signed between the Bureau of Land Management (BLM) and ASP for fishing facilities at Contact Point. Staff met with the BLM on February 15, 2012 to discuss how best to proceed with the implementation



of ASP's Development plan. At the meeting staff was asked to submit an amended plan of Development. The amended plan will be more comprehensive to include the campground, lease extensions, some amenities and include some water based recreation. The amended plan is due to BLM by April 1, 2012. Staff will continue to meet with them on various requirements on concessions operations and Development .

Staff also met with Lake Havasu City Manager, Charlie Cassens on March 5, 2012. He promised to include ASP in their Development process. Mr. Scalzo commented that he didn't think that golf courses and performing arts centers are doing well. It might be better served having the private sector do that.

4. Off-Highway Vehicle Sites or Staging Areas on Arizona State Parks

Mr. Ream said at the January 2012 meeting the Board approved a motion to conduct a feasibility study of Arizona State Parks for the purpose of using parks for staging areas for Off-Highway Vehicle use. He said almost every park has been run through the first tier of criteria. Staff is now looking at those parks that made it through the first tier and had some feasibility. The evaluation and final report should be completed by the end of the fiscal year.

Mr. Landry asked if the analysis included both existing trails in State Parks and other trails in the area. Mr. Ream answered affirmatively. He said there is also a potential for new trails.

5. Sponsorships and Donations Policy Update

Mr. Feldmeier said a draft of the revised Sponsorships and Donations policy was included in the Board packet. The policy has been revised since the Board deferred this item in January. He said he assigned Jeanette Hall, Chief of Staff, to revise the policy. He said he thought it read a lot easier and the contents are changed somewhat but the meaning is still precise. She met with the team that worked on the original policy.

Ms. Hall said staff was asked to look at the key components and trim each one down to one paragraph. She then drafted a more refined document with the intent to take much of the information over to the employee guidelines. The employee guidelines will provide employees with information needed to implement the policy. Mr. Feldmeier noted the attorney had not reviewed the new version yet.

6. Discussion on Legislative Issues

Mr. Ziemann said the focus has been on House Bill (HB) 2362 (State Parks Revenue Fund – Representative Karen Fann). Senator John Nelson struck the bill from the Consent Calendar in Senate on March 20, 2012. They will likely add an amendment but there is no information yet. It would then go to the Committee on the Whole and then for a final vote in the Senate. If an amendment is adopted in the Senate, a conference committee would be held and ASP would be invited.

Mr. Ziemann said HB 2571 (Governor's Personnel Reform) passed the Senate Appropriations Committee on March 20, 2012. He said it appears this bill is inexplicably tied to the budget. It doesn't mean the two pieces of legislation are linked but it should move along in the process. The legislature has not discussed part of the legislation that



includes changing the Executive Director for State Parks to a Governor appointed position instead of being appointed by the Parks Board.

Mr. Ziemann said HB 2208 and HCR 2047 would have re-established the Heritage Fund for State Parks. Both of those ended up on Representative John Kavanagh's desk and he held both of those and those bills are now dead.

Mr. Ziemann said there is a change to HB 2336. He said the bill is dead but the language was struck onto Senate Bill (SB) 1118. The remaining balance (\$41 million) in the Land Conservation Fund would be re-appropriated to Forest Restoration and Forest Health. Under SB 1118, \$20 million on the historic and cultural resources located within the Arizona State Parks system with a small amount going to Sharlot Hall (managed by the Prescott Historical Society). Then the remaining \$21 million would go to Forest Restoration and Health. He said while ASP would like \$20 million to invest in its historic and cultural resources, there is still the legal question whether it's appropriate to use the funds in the Land Conservation Fund. ASP's attorney and other attorneys have said it is not an appropriate use of the Land Conservation Fund.

Mr. Ziemann said HB 2786 (Sale of Off-Highway Vehicle Sticker) did not move in the House and is now dead. ASP committed to the bill sponsor that ASP would study that over the summer and try to find the best place for the sale of the stickers.

7. Proposed Planning Process for the 2013 Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Mr. Ziemann said the Land and Water Conservation Fund is a federal grants program for capital investment in our parks and other community parks throughout the state. In order to receive the Land and Water Conservation funds from the federal government, a Statewide Comprehensive Outdoor Recreation Plan must be completed. These are completed every five years. Staff is now in the beginning stages putting together a working group and then start to draft this.

8. Agency Sunset Review and Office of Auditor General Audit Update

Mr. Ziemann said the Board spoke earlier to the auditors. The auditors gave the Board an update and answered questions.

I. RECOGNITION

1. Board Members may wish to recognize individuals who have served the Arizona State Parks Board
 - a. Recognition Award(s)
 1. Reese Woodling

Chairman Armer said the Governor has appointed Kay Daggett to replace Mr. Woodling on the Board. He thanked Mr. Woodling for his service on the Board. Each Board member gave their regards to Mr. Woodling.

Mr. Woodling said he was overwhelmed and will miss everyone. He thanked the Board and staff for the recognition.



J. TIME AND PLACE OF NEXT MEETING AND CALL FOR FUTURE AGENDA ITEMS

1. Staff recommends the next Arizona State Parks Board Meeting be held on Wednesday, May 2, 2012. The location is to be determined.

FUTURE MEETING DATES/POSSIBLE LOCATIONS:

May 2, 2012 – Arizona State Parks offices, Phoenix
June 27-28, 2012 – Tonto Natural Bridge State Park
September 12, 2012 – Arizona State Parks offices, Phoenix
October 24, 2012 – Picacho Peak State Park or Patagonia Lake State Park
December 5, 2012 – Apache Junction City Council Chambers

Chairman Armer said the Board would meet on April 18, 2012 in Phoenix to conduct the next round of interviews for the Executive Director position. For the purpose of public record, the four individuals that will be interviewed are: Michael Carlton, Donald Hoch, Bryan Martyn and David Simon.

The Board will meet on May 2, 2012 with a location to be determined. Mr. Feldmeier said staff is looking to change the date in June to the 20th. The June meeting is typically a budget meeting. It would still be held at Tonto Natural Bridge but it would be a day long retreat as opposed to an overnight trip.

Mr. Scalzo asked if the October 25, 2012 could be moved further south to the Tucson area and see Catalina State Park. Mr. Scalzo noted that he would not be attending the May 2, 2012 meeting.

2. Board members may wish to discuss issues of interest to Arizona State Parks and request staff to place specific items on future Board meeting agendas.

K. ADJOURNMENT

The meeting adjourned at 11:35pm.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the acting ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

Walter D. Armer, Jr., Chairman

Bill Feldmeier, Interim Executive Director

Director – Current Event

F. 1.

Fort Verde State Historic Park
Buffalo Soldiers
February 17-19, 2012



A1

Director – Current Event

Arizona Forward and State Parks Foundation
Advocacy Day at the Capitol
February 21, 2012



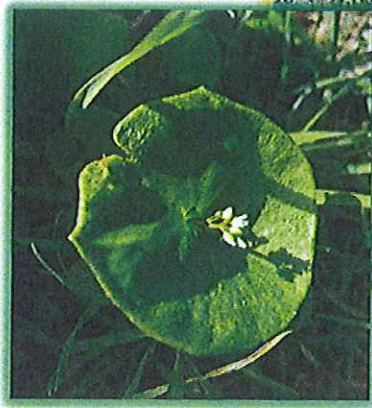
Director – Current Event

Catalina State Park - Star Night
February 25, 2012



Director – Current Event

Catalina State Park
50 Unique Flowers Blooming
March 2012



Director – Current Event

State Historic Preservation Office - Heritage &
Archaeology Expo - Arizona State Capitol
March 3, 2012



Director – Current Event

Picacho Peak State Park
Civil War of the Southwest
March 10-11, 2012



Director – Current Event

Cattail Cove State Park - Geocache Bash March 10, 2012



Director – Current Events

2012 Future Events

- March 1-31 - Arizona Heritage & Archaeology Month (AHAM)
- March 30 – Arizona State Parks Volunteer Venture - Flagstaff
- March 31 – Arizona State Parks Site Stewards Conference – Winslow
- April 6 – Patagonia Lake State Park – Moonlight Hike
- April 7, 13, 21, 28 – Dead Horse Ranch State Park – Mountain Bike Basics
- April 15 - Patagonia Lake State Park – River Clean-up Sth. AZ Paddlers
- April 18 - 21 – SHPO - Arizona Centennial Conference – Point Tapatio
- April 26-29 – Dead Horse Ranch State Park – Verde Valley Birding Festival
- May 19 – Patagonia Lake State Park – Mariachi Festival
- June 13 - 15 – SHPO – Preservation Conference - Prescott

Attachment B

Parks Open Without Financial Partnerships - FY 2012

- 1) Alamo Lake SP
- 2) Buckskin Mountain SP
- 3) Catalina SP
- 4) Cattail Cove SP
- 5) Dead Horse Ranch SP
- 6) Fool Hollow Lake Recreation Area
- 7) Kartchner Caverns SP
- 8) Lake Havasu SP
- 9) Lost Dutchman SP
- 10) Patagonia Lake SP
- 11) Picacho Peak SP (Re-opened Sept. 15, 2011)
- 12) Slide Rock SP
- 13) Tonto Natural Bridge SP

Parks Operated by Arizona State Parks Staff through Partnership Support

- 1) Fort Verde SHP
- 2) Homolovi SP
- 3) Jerome SHP
- 4) Lyman Lake SP (Seasonally closed)
- 5) Oracle State Park
- 6) Red Rock SP
- 7) Roper Lake State Park

Parks Operated by Partners With No Arizona State Parks Staff

- 1) Boyce Thompson Arboretum SP
- 2) McFarland SHP
- 3) Riordan Mansion SHP
- 4) Tombstone Courthouse SHP
- 5) Tubac Presidio SHP
- 6) Yuma Prison SHP
- 7) Yuma Quartermaster Depot SHP

Parks Closed to the Public

- 1) San Rafael State Natural Area
Park Closed. Special Use Permit with
U.S. Border Patrol for 12 months
beginning Dec. 1, 2011